

*St. Ethelreda School*  
*8734 S. Paulina Street*  
*Chicago, IL 60620*  
*(773) 238-1757 Fax: (773) 238-6059*

Welcome St. Ethelreda Parents!

Welcome to an exciting, new school year in which your child will be encouraged, motivated, challenged and determined to reach his/her full academic potential. The faculty has spent this summer in the class and workshops that will enhance our curriculum and their teaching styles to meet the needs of all of our students. I am sure that you and your child will be pleased with the changes that will be implemented this year. We are eagerly anticipating meeting you to share this information with you. Also, by establishing a positive working relationship with you and your child at the very beginning, we can ensure a successful school year.

Our first day of school, August 21, will be a full day of classes. The bell will ring at 7:50 for all students to line up quietly by grades in their designated places outside. The teachers will meet their students and escort them to their homerooms. Breakfast is served from 7:45-8:15 daily and students are tardy at 8:20. School dismissed at 2:30 on Monday and Tuesday through Friday at 3:00.

Preschool hours are from 7:00 until 6:00. Preschool parents should ring the preschool bell at the north end of the building. Preschool students should be here by 8:10 as well. They begin their program at 8:30. Tardiness disrupts the learning program for the teacher, the other children and your child.

Before and After School will begin on the first day of school. Morning hours are from 6:30 until 7:30 and evening hours are 3:00 until 6:00. There is a set rate for morning and after school care. Rates are listed on the application which may be obtained from the Before and After School Care Supervisor. Preschoolers who arrive before 7:00 go to Morning Care.

Everyone, including preschoolers, will have to bring a bag lunch to school for the first week. Fast food lunches are not allowed. A lunch program application will be given to each student on the first day of school. It is necessary for you to fill the application out and return it the next day to allow processing time for it. A letter explaining the guidelines will be attached to the application.

Paulina Street is blocked from the alley south to 88<sup>th</sup> Street every morning at 7:30 and at 2:45 in the afternoon. Parents must park behind the yellow line on the parking lot when dropping off and picking up students or park on 88<sup>th</sup> Street. The front half of the parking lot is the safe zone for the students who are exiting cars and walking across the lot to the school. Parking on Paulina Street is prohibited during school hours.

Summer office hours from now until August 15th, are 9:00 until 4:00. Regular hours of 7:30 until 4:00 will resume on August 17<sup>th</sup>

Students must wear their full school uniforms beginning August 21st. The uniform is:

<b>BOYS</b>	<b>GIRLS</b>	<b>GIRLS</b>
Grades K-8 <sup>th</sup>	Grades K-5	Grades 6-8
Light blue dress shirt	Yellow, round collar blouse	Yellow, pointed collar blouse
Dark blue school pants	Blue plaid jumper	Blue plaid skirt
Dark color school shoes	Dark color school shoes	*Blue plaid tie
Belt	Navy Blue knee socks or tights	*Navy blue weskit (open front vest)
*School tie (blue/gold stripes)		Navy blue knee socks or tights
*Navy blue sleeveless pullover vest		Dark color school shoes

\*Items must be purchased from Martinelli's, 3517 West 95<sup>th</sup> Street, (708) 425-6287.

In order to maintain uniformity and discipline in our school, the students must comply with the following:

**BOYS:** can't wear designer/house hair cuts. This includes geometric parts, designs, letters, tails, braids, dreadlocks, twists, perms, Mohawks, high top fades and color. Boys cannot wear anything in or on their ears.

**GIRLS:** Dyed, streaked or tinted hair is not allowed. Extensions, tracks, micro braids, pony tails, etc. must be their natural hair color. False nails of any kind and nail polish of any color cannot be worn to school. This includes nail tips, full sets, press ons and French or American manicures.

Tattoos, temporary or permanent, are not allowed. Lip gloss may be worn (when needed) in moderation by junior high girls only. Jewelry such as chains, pendants and bracelets may not be worn with the school uniform. The dress code applies to EVERYONE.

Your child's school supply list is enclosed with this letter. Please do not send or allow your child to bring anything that is not on the list. Keep in mind that cell phones, electronic hand held games Lego's and any other electronic devices are not allowed in school. If any of these items are in your child's possession, it will be taken and returned to you, the parent, only after a \$20.00 fine is paid. This money will be put in our Technology Fund.

**REMINDER:** All students entering preschool, kindergarten and sixth grade must have a physical examination and up-to-date immunizations. This applies to new students entering St. Ethelreda also. Students entering kindergarten, second and sixth grade must have a dental exam as required by the state. These forms may be obtained from the office.

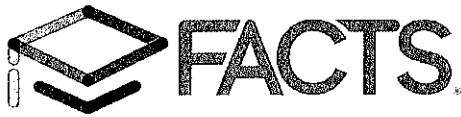
The faculty, staff and administration of St. Ethelreda welcomes each of you. I am delighted that you have chosen St. Ethelreda School for your child's source of learning. We will nourish and love your child at his/her "home away from home". Our doors are always open and you are welcome to stop in and visit at anytime. Until then, may God bless you and your families and enjoy the rest of the summer.

Peace,



Denise Spells, Principal

**P.S. Check out our website at: [www.stethelreda.org](http://www.stethelreda.org), for up-to-date news.**



Dear Parents,

Among our goals this year is to concentrate our efforts on improving how we manage the business side of the school. In the past few years, many strides have been made in the area of financial stability and information technology. We continue to move forward in this direction and it is in everyone's best interest that we take advantage of these improvements.

As you know, the timely collection of tuition is critical to operational success of our school. With this in mind, we have been searching for a better way to collect tuition, while at the same time offering better flexibility to families. To this end, we have partnered with FACTS, a tuition management company, whose services are used by over 9,000 schools.

For the 2019-2020 school year, we will be implementing the FACTS services. Families will be able to pay their tuition in one of 4 ways:

1. Payment in full due in July or August
2. Semi Annual due July/January or August/February
3. Quarterly Payments due August / November / February / May
3. 10 Monthly payments beginning in August

These payments will have the option to pay FACTS by Automatic Withdrawal via checking, savings, or credit card (MasterCard, Discover, or Visa with a 2.85% service fee).

Parents can view all of their payment activity online, change payment method from month to month, make additional payments, and view previous / upcoming payments. Parents will also be able to view and print Tax credit statements from FACTS.

One of the universal challenges in Catholic education is achieving a balance between our educational mission and financial stability. It is precisely for this reason we are enlisting the service of the FACTS Tuition Management. With FACTS, St. Ethelreda still maintains all decision-making control. We will continue to be able to adjust to any special family circumstances that may arise. At the same time, the improved financial picture brought about by the new program will enable us to give increased time and attention to our educational goals.

We thank you for your continued loyalty for our school. We depend on your support in our efforts to provide the highest quality of education.

Sincerely,

Denise Spells, Ed.D., Principal

St. Ethelreda School Supply List: Preschool through 8<sup>th</sup> Grade  
2019-2020

**PRESCHOOL**

Complete change of clothing

**LABEL ALL ITEMS**

Pants/underwear  
Socks  
Shirt/blouse  
4 boxes of Kleenex  
4 rolls of paper towels  
2 hand sanitizers  
2 Lysol spray  
2 pks. of Lysol wipes  
Small Blanket & Pillow

**KINDERGARTEN**

Book bag  
3 boxes of Kleenex  
4 rolls of paper towels  
1 small pillow- No pillow pets  
1 folder  
Crayons (8 Jumbo)  
6 beginner's pencils  
6 Glue sticks  
Blunt Scissors  
3 packs of 3x5 unlined white Index cards  
Index card holder  
2 bottles hand sanitizers  
5 big containers of disinfecting wipes  
1 bottles of liquid hand soap

*(Children will not be allowed to take school supplies home)*

**GRADE 1**

Book bag  
Twistable crayons (box 24)  
Blunt scissors  
Elmer's school glue  
2 glue sticks  
6 - Pocket folders  
Pencil box  
10 - #2 pencils  
*(Make sure scissors, crayons pencils all fit in box)*  
1 plastic placemat  
4 boxes of tissue  
4 rolls of paper towels  
5 stretch book covers  
*(jumbo size)*

4 hand sanitizers  
2 Lysol spray and wipes  
4 spiral notebook  
4 Liquid hand soap  
Addition flash cards  
Subtraction flash cards  
**Art - 1<sup>st</sup>-2<sup>nd</sup> grade  
crayons ,1 roll paper  
towels, pencil box  
(labeled) 10 pencils  
1pk baby wipes or  
hand wipes**

**For Everyday Math**

4 Dry erase markers Expo  
(Black and Blue)  
2 Boxes of Zip Lock Bags  
(1 small and 1 large)

**PHYSICAL EDUCATION**

**Preschool - 8<sup>th</sup> Grade**  
St. Ethelreda Tee Shirt and shorts on warm days  
St. Ethelreda Sweat Suit on

**GRADE 2**

Book bag  
Crayons (24 or less)  
6 pencils  
4 - Two pocket folders  
Blunt scissors  
4 boxes of tissue  
4 rolls of paper towels  
4 stretch book covers  
2 bottles hand sanitizer  
2 Lysol spray  
2 Lysol wipes  
3 spiral notebooks  
4 glue sticks  
4 Black Dry Erase Markers (EXPO)  
2 Boxes of Zip Lock Bags  
(1-small & 1-large)  
1 plastic placemat

**Art Supplies 1<sup>st</sup>-2<sup>nd</sup> grade**

**GRADE 3**

Book bag  
1 -7 pocket expanding file folder  
Crayons (24 or less)  
20 #2 pencils (put name on them)  
Loose leaf paper - 4 packs - wide rule  
Black or blue erasable pens  
Ruler (English/Metric)  
Colored pencils  
Blunt scissors  
4 rolls of paper towels  
4 boxes of Kleenex  
4 glue sticks  
8 wide tip markers  
1 pencil pouch  
7 composition notebook  
5 stretch book covers  
2 hand sanitizer  
4 pk. of Lysol wipes  
1 pk Dry Erase Markers (EXPO)  
1 plastic placemat , 4 3x3 post-it  
4 4x6 post-it ultra collection pack pads

**Art Supplies 3<sup>rd</sup>-5<sup>th</sup> grade**

### GRADE 4

Book bag  
10 pencils with erasers  
4 each blue and black erasable pens  
1 pencil pouch  
1-7 pocket plastic folder  
1 ruler (English/Metric)  
3 erasers  
Loose leaf paper- 500 sheet  
Blunt scissors  
1 covered pencil sharpener  
1 box 24 crayons  
1 Elmer's school glue  
4 boxes of tissue  
4 rolls of paper towels  
1 plastic placemat  
2 spiral notebook/1 math only  
2- two pocket folder  
5 stretch book covers  
Graph paper  
1 pkg. Black Dry Erase Markers (EXPO)  
2 bottles Hand Sanitizer  
2 composition notebook  
4 3x3 post-it notes  
4 4x6 post-it notes

**Art-Supplies 3<sup>rd</sup>-5<sup>th</sup> grade**

### LIBRARY: GRADES 1 – 8

Loose leaf paper  
2 sharpened pencils  
1 – Two pocket folder

### GRADE 5

Book bag  
Blunt scissors  
4 spiral notebook  
2pk loose leaf paper  
Ruler (English/Metric)  
Pencils – 10  
Blue or black erasable pens  
Pencil pouch  
2– Two pocket folders  
Erasers  
Crayons/markers  
Elmer's school glue  
4 rolls of paper towels  
4 boxes of tissue  
5 stretch book covers  
2 pk of Lysol wipes 100 ct.  
Graph paper  
1-7 pocket plastic folder  
1 plastic placemat  
1 pkg. Black Dry Erase Markers (EXPO)  
2 bottles Hand Sanitizer  
Flash Drive  
2 composition notebook  
4 3x3 post-it notes  
4 4x6 post it notes  
**Art – Supplies 3<sup>rd</sup>-5<sup>th</sup> grade**  
**coloring pencils (12 count)**  
**1roll paper towels, utility box, 10 pencils ,sketch book**  
**1pk hand wipes**

### MUSIC: GRADE 1 – 8

1 spiral notebook  
1 – Two pocket folder

### GRADES 6, 7, 8

Book bag  
Loose leaf paper  
Thesaurus  
Pocket dictionary  
1-7 pocket plastic folder  
7 spiral notebooks  
2 –two pocket folders  
6 pencils  
Blue or black pens  
Portable Pencil Sharpener  
Pencil pouch  
1 pkg. Black Dry Erase Markers (EXPO)  
Ruler (English/Metric)  
Crayons  
Colored pencils  
Protractor  
Scissors  
Covered pencil sharpener  
4 boxes of Kleenex  
4 rolls of paper towels  
2 pkgs of Lysol wipes 100 ct.  
2 hand sanitizers  
1 plastic placemat  
5 stretch book covers- (Jumbo/extra large size, not one-size fits-all)  
Journal – 100 sheets hard cover  
Graph paper  
Flash Drive  
**Art- Supplies 6<sup>th</sup>-8<sup>th</sup> grade**  
**coloring pencils (12 count)**  
**1roll paper towels, utility box,10 pencils, sketch book**  
**1pk hand wipes**

**CHILDREN SHOULD HAVE ALL SUPPLIES BY THE FIRST MONDAY IN SEPTEMBER.  
PLEASE DO NOT SEND ANYTHING TO SCHOOL THAT IS NOT ON THE LIST.**