

St Ethelreda Board Seconds

Minutes from the latest St Eth Board meeting

Meeting Date: Sat Sep 12, 2009

Secretary: Bill Krieger, wkrieger@stethelreda.org



A. The Meeting

Minutes from the Ostrich meeting.

First and foremost, welcome to our newest Board member, Briana Holland. Briana is a St. Eth alum attending Benedictine University. Brianna, welcome aboard. (get it... “aboard” ... “the Board”... sigh)

Go!

1. **Grant Writer** – Denise will interview a grant writing candidate. **Action Item:** Review status during October meeting (Jim, Denise).
2. **Bathroom/remodeling** – Work is progressing on the basement. **Action item:** Get a copy of the claim report (Fr. Vanecko). **Action item:** Get more information on bathroom improvements (Denise, Marge).
3. **Alumni reunion** – There is currently only one person signed up, but it's early. “Many” Board members indicated that they would be available to help during the event.
4. **Math/Science Academy** – Meshelda discussed plans going forward for math/science at St. Eth. **Action Item:** Status update at next meeting. (Meshelda)

We discussed issues surrounding our current enrollment deficit. Dennis took the chalk and ran... here are some notes from the chalkboard:

- Building enrollment to 250 students => \$\$\$
- Increasing enrollment 20-40 students means \$80K - \$160K. Ideas on doing this:
 - i. Raise \$\$\$
 - ii. Assistant Principal
 - iii. Sales force: commission or parents
 - iv. Transfers from area schools like St. Margaret, St. Sabina, Foster Park, Longwood (charter), Ashburn, Fort Dearborn

- Means of raising more \$\$\$ for St. Eth: grants, donors, St. Kilian, using current surplus \$\$\$, local businesses
- Time frames for some of these options:
 - a) Short-term: surplus \$\$\$, St. Kilian, alumni
 - b) Medium-term: local businesses
 - c) Long-term: grants

Action Item: Create and implement an immediate enrollment action plan (Denise, Jim, Dennis, Tom, Fr. Vanecko).

The next meeting is:

- Sat Oct 10, 2009 @ 9:00am

B. Action Items

Go:

#	Who	Due Date	What
1	Denise	None	Recruit for the Board: 4 community members, 1 parent
2	Meshelda	Next mtg	Email a description of all St Eth/Benedictine ties: scholarships, teaching assistance, summer programs
3	Pam	Fall	Present marketing plan for 2009-2010 school year
4	Meshelda	Nov 14	Initial plan on St Eth as a Math & Science Academy
5	Jim, Denise	Next mtg	Review status of grant writer candidate.
6	Marge, Denise	Next mtg	Update status on possible bathroom improvements.
7	Many	ASAP	Publicize the St Eth Summer Sleuths story. Pictures to Pam (Denise). Press release story (Pam). Get story to Bev Rev (Pam) and any suburban papers we can (Tom)
8	Denise	Next mtg	Copy of FVAP to the Board next time
9	Dave	None	Coordinate Board Christmas party efforts
	New items below		
10	Vanecko	Next mtg	Get copy of insurance claim report
11	Meshelda	Next mtg	Update status on math/science at St. Eth
12	Many	ASAP	Create and implement an immediate enrollment action plan (Denise, Jim, Dennis, Tom, Fr. Vanecko)

C. Conclusion

Please report any errata to Bill (wkrieger@stethelreda.org).
Feedbag?

Our next meeting is:

Sat Oct 10, 2009 @ 9:00-11:00 am

thanks... yow, bill

Appendix A. Attendance Table

Meeting attendance history for each Board member:

Member	09/12/09	Attendance history 1, 2, 3, 4, 5, 6
Diane Blue	Y	Z, Z, Z, Y, X, Y
Dave Cain	Y	Y, Y, X, Y, Y, Y
Marge Cain	Y	Y, Y, X, Y, Y, Y
Angela Clayton-Lee	Y	Y, N, Y, Y, Y, Y
Frank Corso	Y	Y, Y, Y, Y, X, Y
Briana Holland	Y	Y
Tom Hushek	Y	Y, Y, X, X, Y, Y
Meshelda Jackson	Y	Y, X, Y, N, Y, Y
Pam Jefferson-Waits	Y	Y, Y, Y, Y, Y, Y
Bill Krieger	Y	Y, Y, Y, Y, Y, Y
Brian Lacey	No	Y, Y, Y, N, N, Y
Teresa McCartin	Y	Y, Y, Y, Y, N, Y
Jim Pelech	Y	X, Y, Y, Y, Y, Y
Denise Spells	Y	Y, Y, Y, Y, Y, Y
Fr. Bill Vanecko	Y	Y, Y, Y, Y, X, Y
Dennis Webb	Y	Y, Y, Y, Y, Y, Y
Ovid Wong	Y	X, Y, Y, Y, X, Y

Key: Y=Yes, in attendance; X/Exc=excused absence; N/No=not present
Z = new to Board

Meetings: 1 = 03/28/2009; 2 = 04/18/2009; 3 = 05/09/2009;
4 = 6/13/2009; 5 = 08/08/2009; 6 = 09/12/2009;