

Room Parent Sign-Up

This year we're celebrating our first official year as an organization. We're looking for parents to assist in making this a success by helping your child's teacher and volunteering to be a **Room Parent**. The following is a list of activities that West University Elementary Room Parents have traditionally provided. Of course, teachers will personalize the duties to suit their class needs.

- Should have email address and communicate regularly by email. (If you don't have an email address please sign up for G-mail.)
- Meet with the teacher to determine classroom needs.
- Communicate information to classroom parents regarding classroom, PTO information, classroom funds and other school events.
- Assist the teacher with Open House by making sign-up sheets available. After Open House, issue a class roster and a calendar of your classroom events (with the help of your other classroom volunteers).
- Work with other Room Parents to plan the Holiday and End of Year Party, and any other class projects.

Name: _____ **Phone:** _____

Address: _____ **Zip Code:** _____

Email Address: _____

Child's Name: _____ **Teacher/Grade:** _____

I am interested in: (Please check items that apply)

___ Room Parent (you may be room parent in only one class)

___ Assistant Room Parent (assist the Room Parent in specific areas such as chairing a class party, Art Enrichment, etc.)

___ Host a "Meet the Parents" Coffee or Evening gathering for your child's class.

___ Helper (Willing to help out in any way)

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Teachers: Please select one Room Parent by Monday, November 5th. Please email your selection to lfrazier@stethelreda.org.